

JOB OPPORTUNITY



The company:

KCC Architectural are a market leader in the provision of supply, installation and service of the following products: Glazed Screens & Doors, Fire Resistant Glazing Systems, Facades & Window Systems, Steel Security Doors, Door Hardware, Automatic Doors, Movable Walls and more.

The role:

We are currently recruiting for a **Technical Estimator** to join our Facades, Partitions and Doors Division, based in our Belfast office

Duties & Responsibilities:

- Be responsible for undertaking tender submissions, understanding B of Q's and preparing take offs for pricing
- Organising quotes for new and existing customers, liaising with Main contractors and Architects in timely and professional manner
- Be experienced in system estimating software, and online "Dropbox" systems.
- Be able to compare tender drawings detailing revisions and highlighting cost implications
- Generate and maintain project Database and control of project documentation
- Facilitate project communication and reports
- Manage and check projects for costing, such as technical specifications, technical submittals and handover documentation.
- A methodical and thorough approach to project management, and technically competent on design aspects of building specification and design.
- Can work on your own initiative and understand building processes.
- Dealing with existing and new suppliers to obtain costs
- Liaising with sales team to assist with pipeline budget proposals
- Following up calls with customers checking status of quotations
- Build a strong working relationship with other team members in order to ensure the overall success of the business.

The person:

Ideally you will be coming from an Architectural Glazing background, looking to work for a market leader. You will have the ability to work independently whilst being part of a team. We are keen to speak to people who have a genuine passion for developing a career with a market leader.

Experience, Education;

- Minimum of 3-4 years' experience within a similar glazing environment.
- Self-sufficiency to work on own initiative.

- A proven capacity to learn new industry products
- Confidence to source and present solutions on the phone
- Solid work ethic, resilience and determination
- Strong PC skills using MS Office
- Organised with the ability to prioritise a changing workload
- Strong communicator with fluent English and who enjoys building relationships
- In return we offer training, development and career progression.

Please forward your CV and covering letter outlining how you meet the above criteria to patricia.smith@kccarchitectural.com.